



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),  
Sivakasi**

(Affiliated to Madurai Kamaraj University, Reaccredited with "A" Grade by NAAC,  
College with Potential for Excellence by UGC & Mentor Institution under UGC PARAMARSH)

**NAAC SSR Cycle IV (2015-2020)**

**1.4. FEEDBACK SYSTEM**

**1.4.1. & 1.4.2. FEEDBACK PROCESS AND ANALYSIS**

**MINUTES OF THE GOVERNING BODY MEETING  
2017-2018**



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),  
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**MINUTES OF THE GOVERNING BODY MEETING  
2017-2018**

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**MINUTES OF THE GOVERNING BODY MEETING HELD ON 10.08.2017**

The Twenty Two Governing Body Meeting was held on 10.08.2017 at 10.45 a.m. in the Secretary's Room.

**MEMBERS PRESENT**

- Tmt. Thilagavathy Ravindran, President
- Thiru A. Tenzing, Vice-President
- Tmt. Aruna Ashok, Secretary & Correspondent
- Tmt. Bina Rajasingh, Member
- Thiru. S. Maheswaran, Management Committee Member
- Dr. A.A. Nambi, UGC Nominee
- Dr. V. Venkatraman, University Nominee
- Dr. K. Kudalingam, JDCE, State Government Nominee
- Dr. S. Arivazhagan, Educationist
- Dr. (Mrs.) D. Sasireka, Principal
- Dr. (Mrs.) T. Palaneeswari, Dean of Academic Affairs
- Mrs. E. Ponmalar, Controller of Examinations

*R. Snilagau-114*

**Special Invitees from Faculty**

- Dr.(Mrs.) C. Devi Arockia Vanitha, Deputy Dean of Academic Affairs
- Dr.(Mrs.) S. Pethanachi Selvam, Deputy Controller of Examinations

**AGENDA**

- ⊕ Confirmation of Minutes of the Previous Meeting
- ⊕ Action Taken Report
- ⊕ Students Strength
- ⊕ Research
- ⊕ College with Potential for Excellence – Phase II
- ⊕ Extension of Autonomy
- ⊕ Board of Studies Meeting
- ⊕ Academic Council Meeting
- ⊕ Approval of Curriculum
- ⊕ Approval of Other Matters



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**MINUTES OF THE GOVERNING BODY MEETING  
2017-2018**

- ❖ Awards Committee Meeting
- ❖ Examination and Evaluation
- ❖ Budget 2017 – 2018
- ❖ UGC Grants
- ❖ Infrastructure
- ❖ Instruments Purchased
- ❖ Placement
- ❖ Awards and Achievements

**BUSINESS TRANSACTED**

- ❖ The meeting commenced at 10.45 a.m.
- ❖ The Principal cordially greeted and welcomed the eminent members of the Governing Body.
- ❖ It was resolved to confirm the minutes of the previous Governing Body Meeting.
- ❖ It was resolved to confirm the report on the action taken for the suggestions given by the members of the Governing Body in the previous meeting.
- ❖ Through a Power Point Presentation, the Principal briefed the members about the
  - ★ Students Strength
  - ★ Research
  - ★ College with Potential for Excellence – Phase II
  - ★ Extension of Autonomy
  - ★ Board of Studies Meeting
  - ★ Academic Council Meeting
  - ★ Approval of Curriculum
  - ★ Approval of Other Matters
  - ★ Awards Committee Meeting
  - ★ Examination and Evaluation
  - ★ Budget 2017 – 2018
  - ★ UGC Grants
  - ★ Infrastructure
  - ★ Instruments Purchased
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**MINUTES OF THE GOVERNING BODY MEETING**

**2017-2018**

- ◆ The following were approved by the Governing Body:
  - ☆ The expenditure of the Autonomy grant for the year 2016-17.
  - ☆ Proposed Autonomy Budget for the financial year 2017-2018
  - ☆ AQAR 2016-2017.
  - ☆ Revised Syllabi of the following courses and disciplines
    - ◆ I UG and I PG
    - ◆ Part I – Hindi and French
    - ◆ Part IV – Peace Education, Environmental Studies and Computer Literacy.
    - ◆ M.Phil Programmes: Tamil, English and Commerce
    - ◆ Certificate, Diploma and PG Diploma Programmes.
  - ☆ Modifications in question pattern for Part-IV courses.
  - ☆ Modification in the Syllabus of PG Chemistry.
  - ☆ New Certificate Programmes in Bakery Products, Women's Outfit, Yoga and Museology.
  - ☆ Approved the candidate with speech and hearing disabilities to appear in the Soft Skill Enhancement and Subject Viva End Semester Examination in the written form.
  - ☆ Reimbursement of honorarium paid to Controller of Examination out of autonomy fund for the months of April, May and June.
  - ☆ Changes in honorarium for examination related duties.
- ◆ The following appreciations were made:
  - ☆ Commended on the Minor Research Project grants received by seven faculty members.
  - ☆ The Joint Director of Collegiate Education appreciated the sincere efforts put forward by the college in the realms of academics and administration.
- ◆ The following suggestions were made:
  - To enlighten the students about the certificate courses offered by NPTEL and encourage them to enroll in large numbers.



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**MINUTES OF THE GOVERNING BODY MEETING**

**2017-2018**

- To fill the gaps in the language abilities of students through capacity building and interactive platforms like Ice Breaking session.
- To allow the students to co-ordinate, convene and compeer collegiate events.
- To assign simple projects to students in order to familiarize them with research and SPSS tools.
- To encourage the students to take up direct Ph.D after completion of PG.
- Research culture of the college has to be reinforced by increasing the number of Research Centres and by motivating the eligible faculty to apply for guide ship.
- To coach the students for cracking NET which will open wide opportunities for them, like appointments in Central Universities.
- Identification and project oriented study of area - specific problems like the conservative attitude of parents towards education and employment of girl children have to be taken up.
- To offer hands-on training to students on the panoramic possibilities which GST has actualized so that they become experts in providing public related services like filing of tax returns.
- Students can be equipped to reap the benefits of new avenues like Automobile servicing, Car driving and Software development.
- Students can be taken for the food festivals organized in other educational institutions in and around Madurai so that they are motivated to arrange similar ones by themselves.
- To invite personalities with practical exposure in their respective fields, rather than purely educationists, for addressing the students at special occasions.
- To get authentication for building plan and building stability through necessary certificates issued by competent authority.
- To approach PWD and undergo the incumbent procedure for obtaining certification for the Gas rooms in the laboratories, kitchen and canteen.



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**MINUTES OF THE GOVERNING BODY MEETING**

**2017-2018**

- Counselling programme can be arranged for faculty members to keep them on tab with the current trends in teaching methodology and in actualizing a student - friendly atmosphere in the class room.
- To encourage the thought-provoking ideas and out-of-the-box thinking found in students, which have the potential to result in great ventures.
- To arrange inspiring lectures by inviting renowned industrial experts.

Mrs. Aruna Ashok, Secretary, proposed the vote of thanks.

**Members Present**

**Signature**

- Tmt. Thilagavathy Ravindran, President

*R. Thilagavathy*

- Thiru A. Tenzing, Vice-President

*A. Tenzing*

- Tmt. Aruna Ashok, Secretary

*A. Aruna*

- Tmt. Bina Rajasingh, Member

*Bina Rajasingh*

- Thiru. S. Maheswaran, Management Committee Member

*S. Maheswaran*

- Dr. A. Arivudai Nambi, UGC Nominee

*A. Arivudai Nambi*

- Dr. V. Venkatraman, University Nominee

*V. Venkatraman*



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**MINUTES OF THE GOVERNING BODY MEETING  
2017-2018**

> Dr. K. Kudalingam, JDCE

*K. Kudalingam*

> Dr. S. Arivazhagan, Educationist

*S. Arivazhagan*

> Dr. (Mrs.) D. Sasireka, Principal

*D. Sasireka*

> Dr. (Mrs.) T. Palaneeswari, Dean of Academic Affairs

*T. Palaneeswari*

> Mrs. E.Ponmalar, Controller of Examinations

*E. Ponmalar*

> Dr.(Mrs.) C.Devi Arockia Vanitha, Deputy Dean of Academic Affairs

*C. Devi Arockia Vanitha*

> Dr.(Mrs.) S. Pethanachi Selvam, Deputy Controller of Examinations

*S. Pethanachi Selvam*



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**MINUTES OF THE GOVERNING BODY MEETING HELD ON 22.03.2018**

The Twenty Two Governing Body Meeting was held on 22.03.2018 at 9.30 a.m. in the Secretary's Room.

**MEMBERS**

- Tmt. Thilagavathy Ravindran, President
- Thiru A. Tenzing, Vice-President
- Tmt. Aruna Ashok, Secretary & Correspondent
- Tmt. Bina Rajasingh, Member
- Thiru. S. Maheswaran, Management Committee Member
- Dr. A.A. Nambi, UGC Nominee
- Dr. V. Venkatraman, University Nominee
- Dr. K. Kudalingam, JDCE, State Government Nominee
- Dr. S. Arivazhagan, Educationist
- Dr. (Mrs.) D. Sasireka, Principal
- Dr. (Mrs.) T. Palaneeswari, Dean of Academic Affairs
- Mrs. E. Ponnmalar, Controller of Examinations

**Special Invitees from Faculty**

- Dr.(Mrs.) C. Devi Arockia Vanitha, Deputy Dean of Academic Affairs
- Dr.(Mrs.) S. Pethanachi Selvam, Deputy Controller of Examinations

**AGENDA**

- ❖ Confirmation of Minutes of the Previous Meeting
- ❖ Action Taken Report
- ❖ Students Strength
- ❖ Research
- ❖ College with Potential for Excellence – Phase II
- ❖ Extension of Autonomy
- ❖ Board of Studies Meeting
- ❖ Awards Committee Meeting
- ❖ Revised Budget for 2017 - 18
- ❖ Proposed Budget for 2018 – 2019





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**MINUTES OF THE GOVERNING BODY MEETING  
2017-2018**

- ⊗ Infrastructure
- ⊗ Placement
- ⊗ Awards and Achievements

**BUSINESS TRANSACTED**

- ❖ The meeting commenced at 9.30 a.m.
- ❖ The Principal cordially greeted and welcomed the eminent members of the Governing Body.
- ❖ It was resolved to confirm the minutes of the previous Governing Body Meeting.
- ❖ It was resolved to confirm the report on the action taken for the suggestions given by the members of the Governing Body in the previous meeting.
- ❖ Through a Power Point Presentation, the Principal briefed the members about the
  - ★ Research
  - ★ College with Potential for Excellence – Phase II
  - ★ Extension of Autonomy
  - ★ Board of Studies Meeting
  - ★ Awards Committee Meeting
  - ★ Revised Budget for 2017 - 18
  - ★ Proposed Budget for 2018 – 2019
  - ★ UGC Grants
  - ★ Infrastructure
  - ★ Placement
  - ★ Awards and Achievements
- ✦ The following were approved by the Governing Body:
  - ☆ The expenditure of the Autonomy grant for the year 2017-18
  - ☆ Revised Autonomy Budget for the financial year 2017 – 18
  - ☆ Proposed Autonomy Budget for the financial year 2018-2019
  - ☆ Revision of payment to assistant for the distribution and packing of answer scripts as Rs.40/- per session per person.
  - ☆ Revision of fee for online examination.



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2017-2018**

◆ The following appreciations were made:

- ☆ Applauded the effort of the principal and faculty in motivating the enrolment of students in NPTEL courses.
- ☆ Dr.A.Nambi, UGC nominee commended the steadfast dedication and commitment of the management, the principal and the faculty shown to bring progress and empower young women with knowledge and entrepreneurial skill.
- ☆ Appreciated the hands-on training given to students on GST to become experts in providing public related services like filing of tax returns.

◆ The following suggestions were made:

- To motivate the students not only to enroll in NPTEL courses but also to appear for the examination.
- To encourage the students aspiring to start entrepreneurship to prepare project report to enable them to aware of the feasibility of the venture.
- Research culture of the college has to be reinforced by increasing the number of Research Centres.
- To trigger off the faculty to crack NET
- To invite industrialists with practical exposure for addressing the students at special occasions.

Mrs. Aruna Ashok, Secretary, proposed the vote of thanks.

*T. Palaniveswari*  
Dean of Academic Affairs

*D. Sabintha*  
Principal

**Members Present**

- Tmt. Thilagavathy Ravindran, President
- Tmt. Aruna Ashok, Secretary

Signature  
*R. Srinivasan*

*A. Aruna*



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**MINUTES OF THE GOVERNING BODY MEETING  
2017-2018**

➤ Tmt. Bina Rajasingh, Member

Bina Rajasingh

➤ Thiru. S. Maheswaran, Management Committee Member

S. Maheswaran

➤ Dr. A. Arivudai Nambi, UGC Nominee

A. Arivudai Nambi

➤ Dr. V. Venkatraman, University Nominee

V. Venkatraman

➤ Dr. K. Kudalingam, JDCE

K. Kudalingam  
24/3

➤ Dr. S. Arivazhagan, Educationist

S. Arivazhagan  
22/03/18

➤ Dr. (Mrs.) D. Sasireka, Principal

D. Sasireka

➤ Dr. (Mrs.) T. Palaneeswari, Dean of Academic Affairs

T. Palaneeswari

➤ Mrs. E. Ponmalar, Controller of Examinations

E. Ponmalar

➤ Dr.(Mrs.) C. Devi Arockia Vanitha, Deputy Dean of Academic Affairs

C. Devi Arockia Vanitha  
DAU

➤ Dr.(Mrs.) S. Pethanachi Selvam, Deputy Controller of Examinations

S. Pethanachi Selvam  
22/3/18